

**Campaign Finance**  
**FINAL REPORT**  
*of*  
**CONTRIBUTIONS & EXPENDITURES**  
for a  
***Candidate's Campaign Committee***

This document must be clear, legible *and* typed *or* printed in blue or black ink.

*Section 24.2-914 of the Code of Virginia*

Definitions, statutory references and filing instructions contained in the *Campaign Finance Disclosure Act Summary Guide*

<input type="checkbox"/> Check here if this report is an Amended filing.	
NAME OF CANDIDATE OR POLITICAL COMMITTEE	DATE OF ELECTION
MAILING ADDRESS (INCLUDE NUMBER AND STREET):	OFFICE SOUGHT <span style="float: right;">DISTRICT (if applicable)</span>
CITY, STATE AND ZIP CODE	(      ) DAYTIME TELEPHONE NUMBER (for person preparing this report)
<b>PENALTIES PRESCRIBED BY LAW</b>	
<b>\$ 500</b> Maximum Civil Penalty - for failure to file on time, or failure to provide any information required in, any report due on or after July 10 and before December 13.	
<b>\$ 50</b> Minimum Civil Penalty - for failure to file on time, or to provide any information required in, any report due after December 12 and before July 10.	
<b>\$ 2,500</b> and/or Confinement in jail for 12 Months - maximum penalty for either willful failure to file a report on time or willful failure to provide required information.	
<b>\$ 2,500</b> and/or Confinement for up to 10 Years - maximum penalty for knowingly making any untrue statement or entry in any report. This offense is a felony under Virginia law and you also lose your right to vote.	
<b>TERMINATION STATEMENT OF CANDIDATE</b>	
<p>I, _____ DECLARE, SUBJECT TO THE PENALTIES OF LAW SET FORTH ABOVE, THAT THIS REPORT FOR THE PERIOD _____ THROUGH _____, INCLUDING ALL ITS ACCOMPANYING SCHEDULES, IS TO THE BEST OF MY KNOWLEDGE AND BELIEF TRUE, CORRECT AND COMPLETE; AND I FURTHER DECLARE THAT THIS COMMITTEE IS BEING DISSOLVED AND THIS <b>FINAL REPORT</b> FULLY DISCLOSES ALL PREVIOUSLY UNREPORTED RECEIPTS, DISBURSEMENTS, AN ACCOUNTING OF THE RETIREMENT OF ALL DEBTS, AND THE DISPOSITION OF ALL *SURPLUS FUNDS. ANY SURPLUS FUNDS BEING TRANSFERRED FOR USE IN A SUCCEEDING ELECTION ARE SHOWN ON <b>SCHEDULE H, LINE 18C</b> IN THE FOLLOWING AMOUNT:</p> <p style="text-align: center;">\$ _____.</p>	
<div style="border-top: 1px solid black; text-align: center;">DATE</div>	<div style="border-top: 1px solid black; text-align: center;">SIGNATURE OF CANDIDATE OR TREASURER</div>
<p><small>*If all debts, <i>including loans</i>, have been paid and a surplus exists, a candidate's committee may either continue to file semi-annual reports each January 15 and July 15 OR may dispose of surplus funds in accordance with the law and file a FINAL report which details their disposition. A FINAL report must be filed no later than 30 days after an account is closed for any election.</small></p>	

## Instructions for Completing this Form

***Final Report of Contributions & Expenditures for a Candidate's Campaign Committee*** - use this cover sheet when all debts have been paid and surplus funds have been properly disposed. File this cover along with Schedules G and H and any other Schedules required by items reported thereon.

### REQUIRED INFORMATION

- |     |                                 |   |
|-----|---------------------------------|---|
| 1.  | <b>Amended Filing</b>           | If this filing is amending a previously filed report, please indicate here by checking the box.   |
| 2.  | <b>Name Line</b>                | List the full name of the candidate or campaign committee.  |
| 3.  | <b>Date of Election</b>         | List the date of the election to be held for which the candidate desires to seek office.  |
| 4.  | <b>Mailing Address</b>          | List the complete mailing address of the campaign committee ( the same way it appears on the <i>Statement of Organization for a Candidate</i> form).                    |
| 5.  | <b>Office Sought</b>            | List the name of the office that the candidate is seeking.  |
| 6.  | <b>District</b>                 | If there is a district for the office that the candidate is seeking, list it here.  |
| 7.  | <b>Daytime Telephone Number</b> | List the daytime telephone number of the person that prepared this report.  |
| 8.  | <b>Termination Statement</b>    | Complete this section by listing the beginning and ending activity dates which the final report is covering and the dollar amount that is shown on Schedule H, line 18. |
| 9.  | <b>Date Report Completed</b>    | List the date that the report is completed and signed.  |
| 10. | <b>Signature</b>                | The candidate or treasurer of the campaign committee must sign this report indicating that it is correct and complete.  |